

Text Types – Non-fiction

RECOUNT TEXTS	REPORT TEXTS
<ul style="list-style-type: none"> • Begin with SCENE SETTING (SITUATION) <i>E.g. We went on a field trip around North London</i> • Go on to tell about EVENTS as they happened (CHRONOLOGICAL ORDER) <i>E.g. First of all we visited Saint Alban's Church</i> • Are written in the PAST TENSE • Use ACTION WORDS • Have a CLOSING STATEMENT or OUTCOME to sum up the events <i>E.g. We found the trip very interesting</i> 	<ul style="list-style-type: none"> • Begin with an OPENING STATEMENT <i>E.g. There are many kinds of religions practised in Birmingham</i> • Are not in order (NON- CHRONOLOGICAL) • Are written in the PRESENT TENSE • DESCRIBE the things involved in groups <i>E.g. Christians worship in a church..</i> • Can contain PICTURES or DIAGRAMS • Use SPECIALIST VOCABULARY <i>E.g. Muslims read the Koran and worship in a mosque</i>
PROCEDURE TEXTS	EXPLANATION TEXTS
<ul style="list-style-type: none"> • Give STEP BY STEP INSTRUCTIONS of how to do something • Begin with an INTRODUCTION to say what is to be done <i>E.g. How to make a cup of tea</i> • LIST what will be needed (the MATERIALS or INGREDIENTS) in order to finish the job <i>E.g. Get a cup, kettle, milk, sugar, water and teabag</i> • Are in the PRESENT tense IMPERATIVE (a COMMAND or INSTRUCTION) • Often contain DIAGRAMS or ILLUSTRATIONS 	<ul style="list-style-type: none"> • Are written in CHRONOLOGICAL ORDER • Begin with an INTRODUCTORY STATEMENT about the topic <i>E.g. Clouds are formed from tiny droplets of water</i> • Contain STEP by STEP guides showing how and why something happens <i>E.g. sometimes ice crystals fall through the clouds</i> • Are written in the PRESENT TENSE • Use ACTION WORDS • Often contain DIAGRAMS or ILLUSTRATIONS • End with an OUTCOME (the final stage of the topic) <i>E.g. Therefore clouds cause a number of different types of weather</i>
ARGUMENT TEXTS	DISCUSSION TEXTS
<ul style="list-style-type: none"> • Begin with an OPENING which shows what the writer believes <i>E.g. I believe that school uniform should be banned)</i> • This is called the THESIS • Are NON-CHRONOLOGICAL • Are written in the PRESENT TENSE • Give POINTS showing why the writer believes the thesis, with SUPPORTING EVIDENCE for each point <i>E.g. Uniforms are expensive. In Marks and Spencer stores school trousers cost £15 which many families cannot afford</i> • End with a SUMMARY showing again what the writer believes <i>E.g. I therefore think it is important that school uniform should be abolished</i> 	<ul style="list-style-type: none"> • Begin with a DEFINITION of the topic to be discussed and the main points for and against <i>E.g. Should Aston Villa sign David Beckham, or is he too expensive?</i> • Are NON-CHRONOLOGICAL • Are written in the PRESENT TENSE • Look at ARGUMENTS FOR the topic with EVIDENCE <i>E.g. David Beckham would be worth the money because more people would come to the games to see him</i> • Look at ARGUMENTS AGAINST the topic and give EVIDENCE <i>E.g. David Beckham would cost £40,000000 which the team cannot afford. This money could be better spent on improving the grounds</i> • End with a RECOMMENDATION (CONCLUSION) <i>E.g. When all of the evidence is taken into account, I believe that David Beckham would be well worth the expense as he would make more money for the club</i>