

instructions

examples

directions
manuals

purpose

to describe how something is done
through a series of sequenced steps
that are clear and unambiguous

structure

a statement of what is to be achieved
a list of materials / equipment needed
to achieve this goal
a series of sequenced steps to
achieve goal (often diagram /
illustration)

language

imperatives (do this / that)
chronological order
focusing on generalised human
agents rather than individuals (first
you take rather than first I take)
doing / action clauses
short clear sentences

non-fiction text